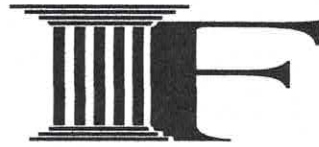


# FUNDAMENTALS FIRST LLC

## FF-101 Resident Welcome



### **Our Commitment**

Fundamentals First is committed to providing professionally managed housing that promotes accountability, respect, and opportunity. Our goal is to help every resident live in a safe and supportive environment while working toward greater stability and independence.

Thank you for choosing Fundamentals First LLC. We look forward to serving you.

### **Mission:**

Provide clean, safe, professionally managed shared housing!

### **Core Values:**

Respect • Accountability • Opportunity • Safety

### **Included:**

Furnished room, utilities, Wi-Fi, laundry, kitchen access.

# **FUNDAMENTALS FIRST LLC**

## **FF-102 Resident Application**

Full Name: \_\_\_\_\_

DOB: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Current Address: \_\_\_\_\_

\_\_\_\_\_

Employer: \_\_\_\_\_

Monthly Income: \_\_\_\_\_

Emergency Contact: \_\_\_\_\_

\_\_\_\_\_

Desired Move-In: \_\_\_\_\_

Vehicle/Plate: \_\_\_\_\_

## **FUNDAMENTALS FIRST LLC**

### **FF-103 Screening & Verification**

- ☐ Government ID Verified
- ☐ Employment Verified
- ☐ Income Verified
- ☐ References Verified
- ☐ Interview Completed
- ☐ Background Authorization Received

Reviewer: \_\_\_\_\_

# FUNDAMENTALS FIRST LLC

## FF-104 Occupancy Agreement

Room #:\_\_\_\_\_ Weekly/Monthly Fee:\_\_\_\_\_

Move-In:\_\_\_\_\_

Resident agrees to follow all policies and community standards.

Resident Signature:

\_\_\_\_\_

Manager Signature:\_\_\_\_\_

# **FUNDAMENTALS FIRST LLC**

## **FF-105 House Rules**

- ☐ Respect everyone
- ☐ Quiet Hours 10 PM–9 AM
- ☐ No overnight guests without approval
- ☐ Clean room weekly
- ☐ Clean kitchen after use
- ☐ No smoking indoors
- ☐ No illegal activity
- ☐ Report maintenance promptly

Resident Initials: \_\_\_\_\_

# FUNDAMENTALS FIRST LLC

## FF-106 Move-In Inspection

- ☐ Bed
- ☐ Mattress
- ☐ Dresser
- ☐ Keys
- ☐ Door Lock
- ☐ Smoke Detector
- ☐ Photos Taken
- ☐ Wi-Fi Provided

Resident Signature: \_\_\_\_\_

# FUNDAMENTALS FIRST LLC

## FF-109 Maintenance / Incident & Acknowledgement

Resident: \_\_\_\_\_

Date: \_\_\_\_\_

Issue / Notes

\_\_\_\_\_

\_\_\_\_\_

Resident Signature: \_\_\_\_\_

Manager Signature: \_\_\_\_\_

Contact:

**Jerry Carter**  
carterllc5@gmail.com  
(919) 949-0882